

COMMERCIAL INVOICE – TEMPLATE

Invoice date 5	Invoice No. 6
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1 Commercial Invoice

Sender/Seller/Exporter 2		Invoicing address/Buyer/Importer 3		Recipient/Addressee 4	
Name		Name		Name	
Address		Address		Address	
Postal code	City	Postal code	City	Postal code	City
Country		Country		Country	
Telephone		Telephone		Telephone	
Telefax/E-mail address		VAT No.		VAT No.	
VAT No.		Customs Deferment Account			

Terms of delivery 12	Terms of payment 11
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Number of parcels/items 7	Total gross weight 7	Total net weight 7
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Quantity	Unit	Customs commodity code/HS No.	Full description of goods	Country of origin	Y code** (if applicable)	Net weight per unit	Price per unit	Total price & Currency
8	8	9		9	9			

A COMMERCIAL INVOICE SHOULD CONTAIN THE FOLLOWING INFORMATION:

1. The text: Commercial Invoice
2. Information about the seller, including organisation number
3. Information about the buyer, including organisation number
4. Delivery address, including organisation number
5. Date of invoice
6. Invoice number
7. Information about the goods: number of items, gross weight, net weight
8. Information about the content: quantity, relevant unit (pieces, kilos etc)
9. Description of goods: country of origin, customs commodity code, eventual Y code (meaning the goods don't have dual use)
10. Value and currency
11. Terms of payment
12. Terms of delivery

	Freight cost	
Total invoice value & Currency		10

Declaration of origin

The exporter of the products covered by this document (Aut. No.) declares that, except where otherwise clearly indicated, these products are of EEA preferential origin.

Place	Date	Signature	Name in capital letters
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*Unique ID number for economic operators in the European Union (EU)

**Y-code = classification of wastes (avfall)